



Watertown City Council
Monday, February 11, 2013
7:00 p.m.

Special Council Meeting Agenda

This shall serve as notice that a Special Meeting of the City Council will be held on **Monday**, February 11, 2013, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

Resolution No. 1 - Performance Review of City Clerk

Resolution No. 2- Performance Review of City Manager

STAFF REPORT

1. Update on Sale of Alcohol and Concessions During 1000 Islands Privateers Games

ADJOURNMENT

WORK SESSION

To follow as scheduled

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS TUESDAY,
FEBRUARY 19, 2013.**

February 8, 2012

To: City Council Members

From: Jeffrey E. Graham, Mayor

Subject: Resolutions of Performance Reviews of City Manager and City Clerk

I have called a Special Meeting prior to Monday's Work Session so the entire Council can act on the performance reviews you have already seen in the draft resolutions sent earlier this week.

This allows us to complete our Charter duties with all in attendance.

I would also like Council to discuss the latest letter from the New York State Liquor Authority, which is attached as a Staff Report.

The Manager's Work Session will occur after the Special Meeting.

February 11, 2013

RESOLUTION

Page 1 of 1

Performance Review of City Manager

Introduced by

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

WHEREAS the Charter of the City of Watertown under Title III, Section 20-8 requires a performance review of the City Manager annually with findings adopted by March 1 each year, and

WHEREAS the City Manager, Sharon Addison, submitted to City Council on February 1, 2013, a list of her accomplishments for the previous year, and

WHEREAS City Council reviewed the submission and met with her in person in an Executive Session on February 4, 2013, and

WHEREAS City Council acknowledged the high-energy approach to the job by Ms. Addison and her ability to resolve issues quickly, and

WHEREAS it was determined that the City Manager had learned and adapted to the job and become an effective leader of the City's 350 person workforce, and

WHEREAS the City Manager understands the pending budget challenges and the key issues facing the City in the coming year, including dealing with the closing of Mercy Healthcare and pursuing the Council's desire to enhance the City's recreational facilities, and

WHEREAS the City Manager is aggressively tackling a range of issues and has been proactive in trying to learn the concerns of workers while representing the interests of citizens and taxpayers,

THEREFORE BE IT RESOLVED that in a review of the City Manager's performance and a discussion of goals for the coming year, City Council finds Sharon Addison has met the expectations of the City Council and has performed in an exemplary manner in the six months since becoming Watertown's City Manager.

Seconded by

RESOLUTION

Page 1 of 1

Performance Review of City Clerk

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member MACALUSO, Teresa R.

Council Member SMITH, Jeffrey M.

Mayor GRAHAM, Jeffrey E.

Total

YEA	NAY

Introduced by

WHEREAS the Charter of the City of Watertown under Title III, Section 20-8 requires a performance review of the City Clerk annually with findings adopted by March 1 each year, and

WHEREAS on January 30, 2013, the City Clerk, Ann M. Saunders, provided City Council with a summary of her duties and accomplishments for the previous year, and

WHEREAS on February 4, 2013 City Council met in Executive Session and discussed her performance for the past year and invited her to join the discussion, and

WHEREAS City Council determined the City Clerk has done an excellent job of making her office more attractive and user-friendly and functioning as the City's "front door" to the citizens, and

WHEREAS the City Clerk has effectively led her staff in a professional and productive way, and

WHEREAS the City Clerk indicated she wants to continue working on improving the use of technology to make her office more efficient,

THEREFORE BE IT RESOLVED that following an assessment and review of the City Clerk's duties and performance, we find the City Clerk, Ann M. Saunders, performed consistent with expectations and did an excellent job in the year.

Seconded by

February 8, 2013

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Update on Sale of Alcohol and Concessions During 1000 Islands Privateers Games

During the January 28 adjourned meeting, Council approved the amendment to the 2012-13 1000 Island Privateers Franchise Agreement, which authorized the Privateers' third party vendor as the responsible party to provide for alcohol and concession sales during home games. This change was in accordance with direction that City Staff and the City Attorney received from the NY State Liquor Authority (NYSLA).

On, February 7, the Privateers' third party vendor forwarded an email to Erin Gardner, Superintendent of Parks and Recreation, which originated from NYSLA. Please reference the attachment for the specific content, the direction of which differs from the amended agreement passed on January 28.

Addison, Sharon

From: Gardner, Erin
Sent: Thursday, February 07, 2013 4:40 PM
To: Robert J. Slye; Addison, Sharon
Cc: Mills, James
Subject: Fwd: Letter for city

Sent from my iPhone

Begin forwarded message:

From: Steven Baytos <savorycatering@hotmail.com>
Date: February 7, 2013, 4:35:12 PM EST
To: "Gardner, Erin" <EGardner@watertown-ny.gov>
Subject: FW: Letter for city

[Click here](#) to join our e-mail list!

Steven Baytos

Savory Downtown @ Best Western

300 Washington Street

Watertown NY 13601

315-782-8000 ext 192 Sales-Booking Events

315-788-0272 Bar,Lounge, Rest. Info

email - savorycatering@hotmail.com

website - www.savorydowntown.com

Now Open For Lunch & Dinner!

Live Entertainment Friday & Saturday Nights!

Subject: Letter for city

From: holst@nysenate.gov

To: savorycatering@hotmail.com

Date: Thu, 7 Feb 2013 16:32:33 -0500

To whom it may concern:

The NYSLA's Permit Unit will be issuing one day permits allowing beer and wine to be sold for the remainder of the Privateer's hockey season. Savory Catering will be granted the

privilege of providing alcohol to those over the age of 21 and making sure those patrons are not over served. In addition to this, the City of Watertown is authorized to provide food and non alcoholic beverages.

If there are any questions or concerns feel free in reaching out to me by the phone number below.

Thanks.

-Mike

Michael R. Smith

Public Affairs Officer

New York State Liquor Authority

80 South Swan Street

Suite 900

Albany, NY 12210-8002

Michael.Smith@SLA.NY.GOV

(518) 486-4767 (direct line)